

WELDING SUPERVISOR: CONFIRMING WELDER'S QUALIFICATIONS



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OVERVIEW

The AWCR provides a national framework for qualifying and testing welders to standards such as AS/NZS ISO 9606-1 and AS/NZS 2980, and other welding standards where specified.

It:

- ✓ Allows qualified welders to be registered to be able to work on any site without further testing resulting in a significant cost saving to industry.
- ✓ Provides industry with easy access to a database of welders with up to date certification and details of their career history.
- ✓ Generates data for a skills gap analysis which will allow the development of a detailed suite of training initiatives to upskill the workforce.
- ✓ Runs on the **WeldQ** platform; a fully internet enabled cloud-based system with a supporting mobile app.

GETTING STARTED

This presentation provides the USER with basic information on key screen features within the **WeldQ** software.

- ✓ Please login to **WeldQ** via Google's *Chrome* or Mozilla's *Firefox* browser.
 - Important – please enable Pop-ups for **WeldQ** to access all features
 - Other browsers may not work correctly
 - Access is also available via the AWCR website <http://awcr.org.au>
- ✓ Review each screen and what is available

CONFIRMATION OF WELDER'S QUALIFICATION



What is *Confirmation*?

- ❖ *Confirmation* is the process where the Welding Supervisor or Welding Coordinator (i.e. the person responsible for welding) confirms that the welder has continued to produce successful welds in the previous 6 month period using parameters within the limits shown on the Welder's Certificate of Test.
 - This process must be performed every 6 months until either the qualification lapses or Validation falls due.
- ❖ The confirmation process can commence when the welder receives an email advising that confirmation is due and the due date. The process must be completed by the date due.
- ❖ **WeldQ** provides two methods for *Confirmation*. Either:
 - Via the Welding Supervisor (or Welding Coordinator); or,
 - Initiated by the Welder

NOTE: *This presentation is specific to Confirmation by the Supervisor.*

CONFIRMATION via WELDING SUPERVISOR OR COORDINATOR

Requirements:

- ✓ The Welding Supervisor or Welding Coordinator (i.e. the person responsible for welding) is able to initiate and directly confirm a Welder's Qualification provided that:
 - The Company's details have been recorded and set up within **WeldQ**; and,
 - Welding Supervisor or Welding Coordinator has a personal **WeldQ** account; and,
 - The Welding Supervisor or Welding Coordinator are linked to the Company within **WeldQ** as Administrators; and,
 - All welders requiring confirmation are linked to the Company within **WeldQ**.

- ✓ Please contact Weld Australia to set up the Company account, link all personnel to the account or make changes to the account.
 - Up to 2 people can be appointed as Administrators.

CONFIRMATION INITIATED BY THE SUPERVISOR

4 STEPS TO GET GOING

1. A copy of the email received by the welder advising that confirmation is due, and the due date, will also be sent to the linked Company Administrators (i.e. the Welding Supervisor or Welding Coordinator).
 - ❖ This email is generated by **WeldQ** one month prior to the due date.
2. The person responsible for the *Confirmation* process should login to **WeldQ** at <https://wtia.weldq.com/applicant/login>.
3. Go to the Reports page within **WeldQ**.
 - ❖ The reports page shows a summary of the qualifications of all personnel (including welders) linked to the Company.
4. Confirm the Welder's Qualification(s) by clicking on the "Confirm" hyperlink on the right side of screen on the welder's record.

CONFIRMATION NOTIFICATION EMAIL



Dear BG Cannon,

One of your certifications to ISO9606-1PE, ISO9606-1 PE group with the certificate number BC827663-02-Rev.1 is now due for Confirmation.

You may login to WeldQ to seek Confirmation.

Weld Australia

Suite 5, Level 3, Building 3

20 Bridge St, Pymble NSW 2073

PO Box 197, Macquarie Park BC, NSW 1670

E: weldq@weldaustralia.com.au

W: <http://www.weldaustralia.com.au>

This email is received by the Welder and linked Administrators.

LOGIN

<https://wtia.weldq.com> OR <https://wtia.weldq.com/applicant/login>

New to WeldQ and don't have an account?

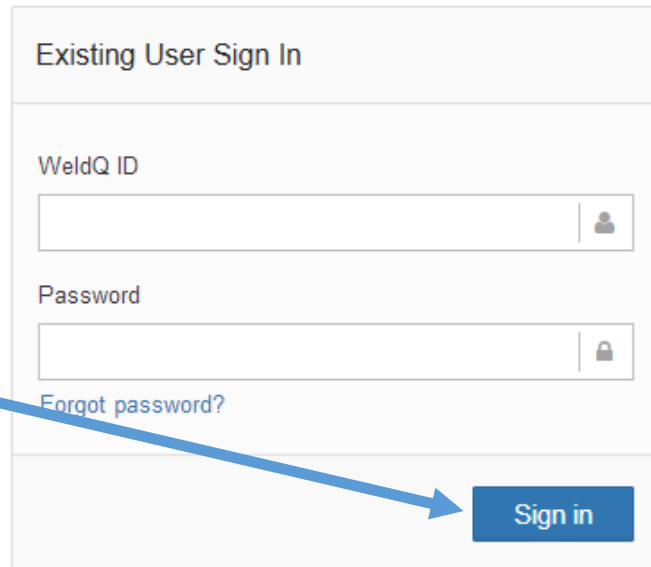
To create an account you will need to provide:

- a valid email address
- your phone number &
- date of birth

After registering, an email will be sent to the email address you provide. You will need to access this email and click on the link to verify your registration. The email will contain a system-generated WeldQ ID.

[CLICK HERE TO CREATE AN ACCOUNT](#)

**Enter your WeldQ
ID & Password
then click here**



Existing User Sign In

WeldQ ID

Password

[Forgot password?](#)

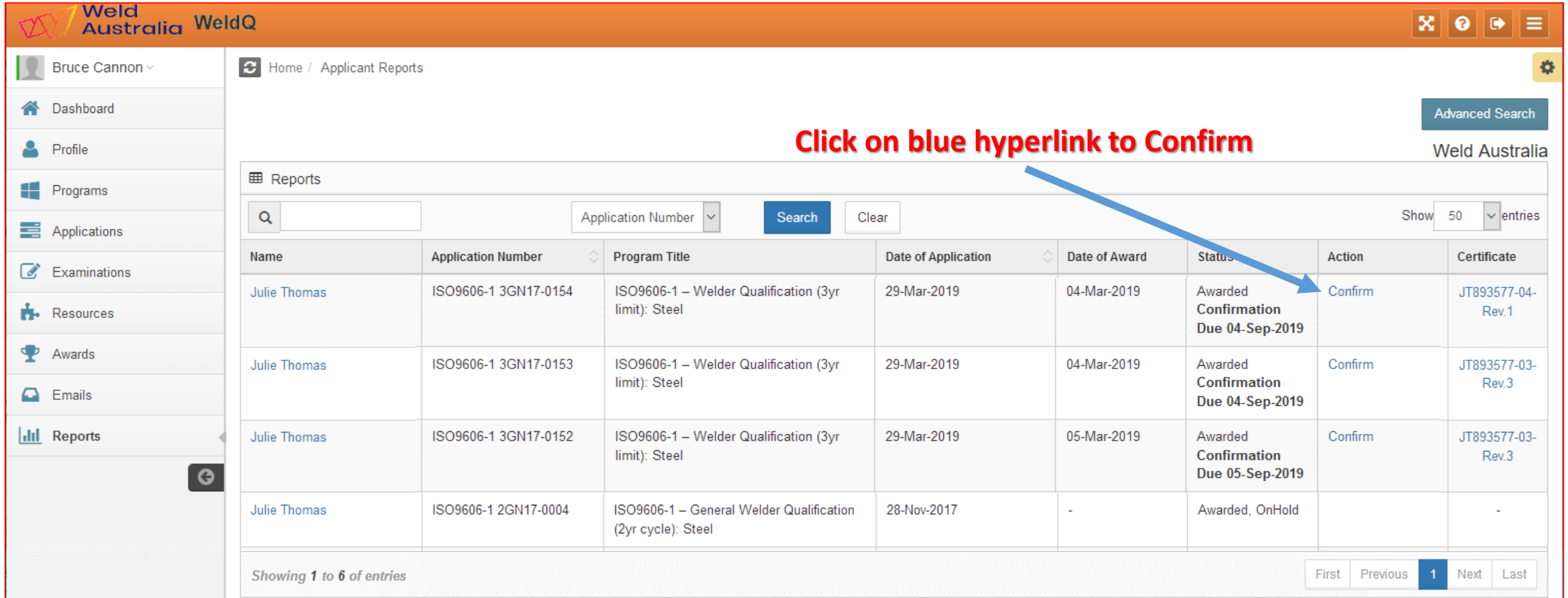
[Sign in](#)

START CONFIRMATION

Click on the Report tab after logging in



REPORTS PAGE



Weld Australia WeldQ

Home / Applicant Reports

Advanced Search

Weld Australia

Reports

Search Application Number Search Clear Show 50 entries

Name	Application Number	Program Title	Date of Application	Date of Award	Status	Action	Certificate
Julie Thomas	ISO9606-1 3GN17-0154	ISO9606-1 – Welder Qualification (3yr limit): Steel	29-Mar-2019	04-Mar-2019	Awarded Confirmation Due 04-Sep-2019	Confirm	JT893577-04-Rev.1
Julie Thomas	ISO9606-1 3GN17-0153	ISO9606-1 – Welder Qualification (3yr limit): Steel	29-Mar-2019	04-Mar-2019	Awarded Confirmation Due 04-Sep-2019	Confirm	JT893577-03-Rev.3
Julie Thomas	ISO9606-1 3GN17-0152	ISO9606-1 – Welder Qualification (3yr limit): Steel	29-Mar-2019	05-Mar-2019	Awarded Confirmation Due 05-Sep-2019	Confirm	JT893577-03-Rev.3
Julie Thomas	ISO9606-1 2GN17-0004	ISO9606-1 – General Welder Qualification (2yr cycle): Steel	28-Nov-2017	-	Awarded, OnHold		-

Showing 1 to 6 of entries

First Previous 1 Next Last

Qualifications for all linked personnel can be Confirmed from this page as they fall due.

NOTE: If details similar to these are not visible, contact Weld Australia for assistance.

CONFIRMATION PROCESSED EMAIL (sent to Welder)



Dear BG Cannon,

One of your welder Qualification confirmations for ISO9606-1PE, ISO9606-1 PE group with the certificate number BC827663-02-Rev.0 has been processed successfully.

You may login to WeldQ to view the revised certificate.

Weld Australia

Suite 5, Level 3, Building 3

20 Bridge St, Pymble NSW 2073

PO Box 197, Macquarie Park BC, NSW 1670

E: weldq@weldaustralia.com.au

W: <http://www.weldaustralia.com.au>

NOTE: Status column on the Reports tab will show the revised Confirmation date due.

*If confirmation is not completed by the due date, the
STATUS will show **On Hold**.
Contact Weld Australia for further assistance*

QUESTIONS

If you have difficulty with the reconfirmation process or have any questions please use the Contact Form on the AWCR website.

<http://awcr.org.au>