

CONFIRM A WELDER QUALIFICATION



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OVERVIEW

The AWCR provides a national framework for qualifying and testing welders to standards such as AS/NZS ISO 9606-1 and AS/NZS 2980, and other welding standards where specified.

It:

- ✓ Allows qualified welders to be registered to be able to work on any site without further testing resulting in a significant cost saving to industry.
- ✓ Provides industry with easy access to a database of welders with up to date certification and details of their career history.
- ✓ Generates data for a skills gap analysis which will allow the development of a detailed suite of training initiatives to upskill the workforce.
- ✓ Runs on the **WeldQ** platform; a fully internet enabled cloud-based system with a supporting mobile app.

GETTING STARTED

This presentation provides the USER with basic information on key screen features within the **WeldQ** software.

- ✓ Please login to **WeldQ** via Google's *Chrome* or Mozilla's *Firefox* browser (see slide 7).
 - Important – please enable Pop-ups for **WeldQ** to access all features
 - Other browsers may not work correctly
 - Access is also available via the AWCR website <http://awcr.org.au>
- ✓ Review each screen and what is available

CONFIRMATION OF WELDER'S QUALIFICATION



What is *Confirmation*?

- ❖ *Confirmation* is the process where the Welding Supervisor or Welding Coordinator (i.e. the person responsible for welding) confirms that the welder has continued to produce successful welds in the previous 6 month period using parameters within the limits shown on the Welder's Certificate of Test.
 - This process must be performed every 6 months until either the qualification lapses or Validation falls due.
- ❖ The confirmation process can commence when the welder receives an email advising that confirmation is due and the due date. The process must be completed by the date due.
- ❖ **WeldQ** provides two methods for *Confirmation*. Either:
 - Via the Welding Supervisor/Welding Coordinator; or,
 - Initiated by the Welder

NOTE: *This presentation is specific to Confirmation initiated by the welder.*

CONFIRMATION INITIATED BY THE WELDER

6 STEPS TO GET GOING

1. An email will be received by the welder advising that confirmation is due and the due date
2. Ask the person who is to *Confirm* your qualifications for their **WeldQ** ID or email address
 - They must be either the person responsible for welding within your company or a **WeldQ** Examiner
3. Login to **WeldQ** <https://wtia.weldq.com/applicant/login>
4. Start the *Confirmation* process
5. Enter the **WeldQ** ID or email address of the responsible person
6. Confirm the details of the person confirming your qualifications

CONFIRMATION NOTIFICATION EMAIL



Dear BG Cannon,

One of your certifications to ISO9606-1PE, ISO9606-1 PE group with the certificate number BC827663-02-Rev.1 is now due for Confirmation.

You may login to WeldQ to seek Confirmation.

Weld Australia

Suite 5, Level 3, Building 3

20 Bridge St, Pymble NSW 2073

PO Box 197, Macquarie Park BC, NSW 1670

E: weldq@weldaustralia.com.au

W: <http://www.weldaustralia.com.au>

LOGIN

<https://wtia.weldq.com> OR <https://wtia.weldq.com/applicant/login>

New to WeldQ and don't have an account?

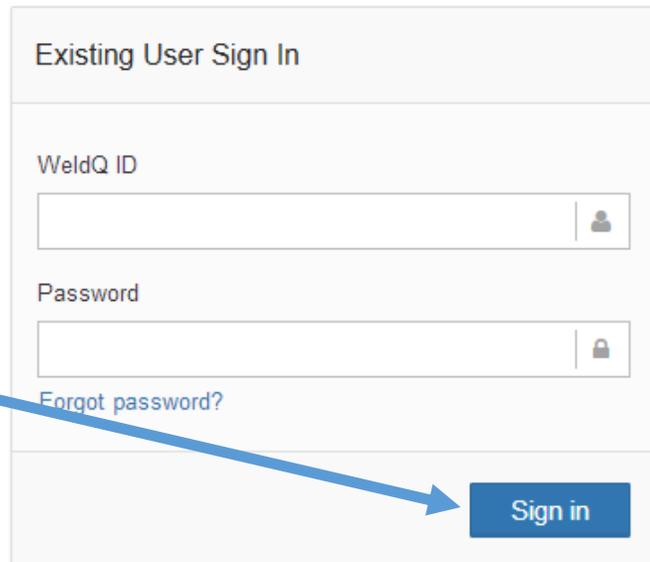
To create an account you will need to provide:

- a valid email address
- your phone number &
- date of birth

After registering, an email will be sent to the email address you provide. You will need to access this email and click on the link to verify your registration. The email will contain a system-generated WeldQ ID.

[CLICK HERE TO CREATE AN ACCOUNT](#)

**Enter your WeldQ
ID & Password
then click here**



Existing User Sign In

WeldQ ID

Password

[Forgot password?](#)

START CONFIRMATION



Confirmation message appears on the Dashboard when logging in

Home / Dashboard

Welcome to WeldQ

Click here to commence the Confirmation process

Dashboard alerts

Search: Show 50 entries

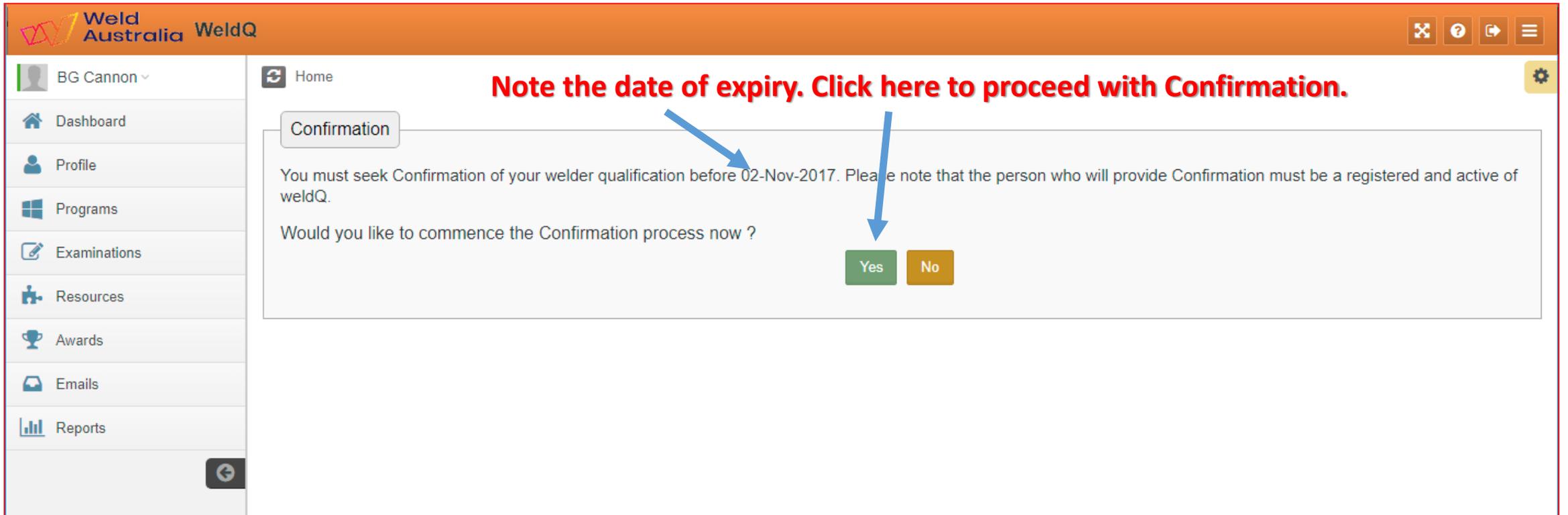
Program Code	Program Title	Application Number	Status	Action	Certificate
ISO9606-1PE WQ	ISO9606-1 PE group	ISO9606-1PE-0005	Awarded; Confirmation Due 02-Nov-2017	Seek Confirmation	WPQ Certificate

Showing 1 to 50 of 1 entries

First Previous 1 Next Last

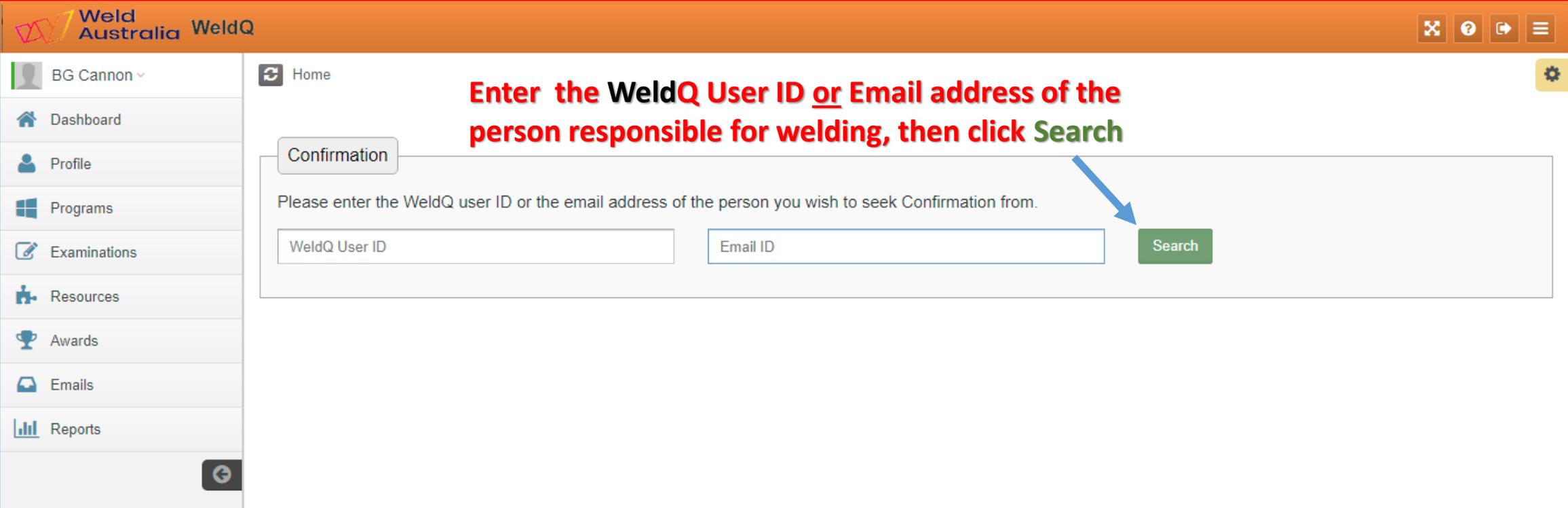
Note the date due

CONFIRMATION



The screenshot shows the Weld Australia WeldQ user interface. The top navigation bar is orange and contains the Weld Australia logo, the user name 'BG Cannon', and standard browser window controls. A left-hand sidebar lists navigation options: Dashboard, Profile, Programs, Examinations, Resources, Awards, Emails, and Reports. The main content area is titled 'Home' and features a 'Confirmation' section. A red text overlay at the top of this section reads: 'Note the date of expiry. Click here to proceed with Confirmation.' Two blue arrows point from this text to the 'Confirmation' title and the 'Yes' button. The confirmation text states: 'You must seek Confirmation of your welder qualification before 02-Nov-2017. Please note that the person who will provide Confirmation must be a registered and active of weldQ. Would you like to commence the Confirmation process now?' Below this text are two buttons: a green 'Yes' button and a yellow 'No' button.

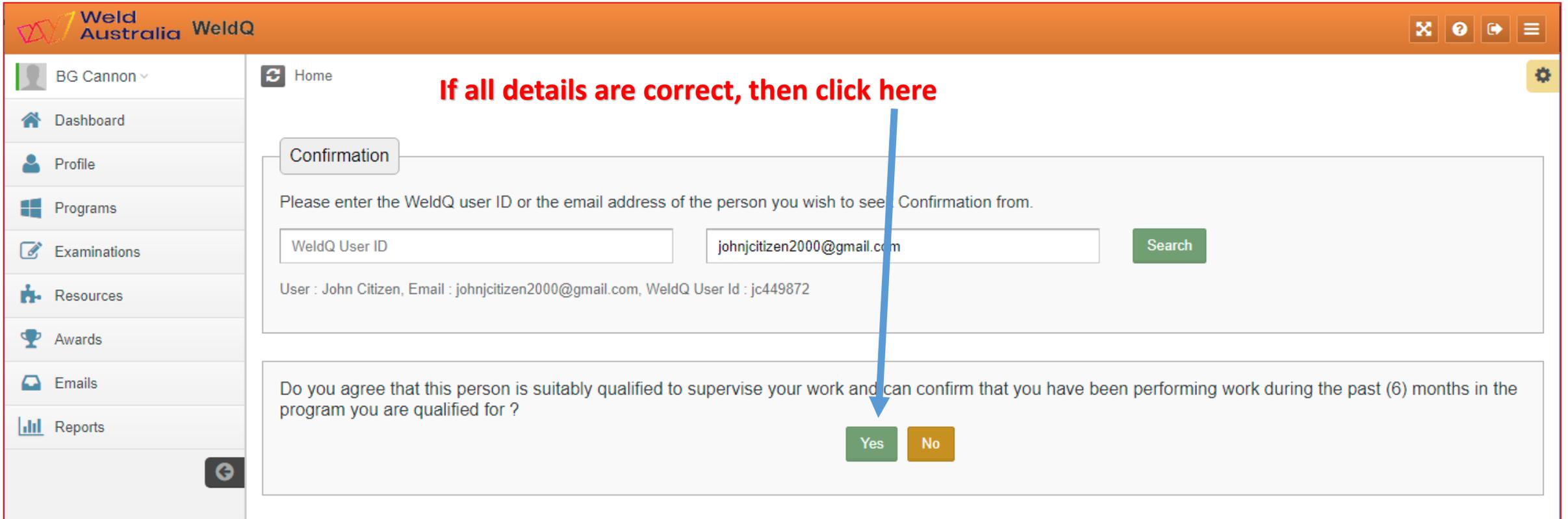
CONFIRMATION



The screenshot shows the WeldQ web interface. At the top left is the Weld Australia logo and 'WeldQ'. A user profile for 'BG Cannon' is visible. A sidebar on the left contains navigation links: Dashboard, Profile, Programs, Examinations, Resources, Awards, Emails, and Reports. The main content area is titled 'Home' and features a 'Confirmation' section. A red instruction reads: 'Enter the WeldQ User ID or Email address of the person responsible for welding, then click Search'. Below this, there is a text prompt: 'Please enter the WeldQ user ID or the email address of the person you wish to seek Confirmation from.' Two input fields are provided: 'WeldQ User ID' and 'Email ID'. A green 'Search' button is to the right of the 'Email ID' field, with a blue arrow pointing to it.

**Obtain WeldQ details of person responsible for welding activities.
They must be registered within WeldQ to confirm.**

CONFIRMATION



The screenshot shows the Weld Australia WeldQ interface. On the left is a navigation menu with items: BG Cannon, Dashboard, Profile, Programs, Examinations, Resources, Awards, Emails, and Reports. The main content area is titled 'Home' and contains a 'Confirmation' section. A red text overlay reads 'If all details are correct, then click here' with a blue arrow pointing to the 'Yes' button. The form asks the user to enter a WeldQ user ID or email address. The 'WeldQ User ID' field is empty, and the 'Email' field contains 'johnjcitizen2000@gmail.com'. A 'Search' button is to the right. Below the search fields, the system has identified the user: 'User : John Citizen, Email : johnjcitizen2000@gmail.com, WeldQ User Id : jc449872'. The confirmation question is: 'Do you agree that this person is suitably qualified to supervise your work and can confirm that you have been performing work during the past (6) months in the program you are qualified for?'. At the bottom of the form are two buttons: 'Yes' (green) and 'No' (yellow).

Person shown must be the person responsible for welding activities or a **WeldQ Examiner.
They will be sent an e-mail requesting confirmation that you have successfully welded
within the range of qualification within the previous 6 months.**

WHAT'S NEXT?

- ✓ The next screen you will see will be the Awards homepage screen where you will see the status of all your awards.
- ✓ The nominated person will receive an email asking them to confirm that you have been welding within the range of qualification and producing welds of the required quality.
- ✓ They log into their WeldQ account and confirm the request following a similar process to that shown in this presentation.
- ✓ Once confirmed:
 - The welder receives an email confirming the successful confirmation
 - The next confirmation date is set 6 months from the current date due
 - Award status is updated on the Awards homepage
- ✓ You will receive an email approximately one month before the next period of qualification is due to expire.

AWARDS HOMEPAGE

Weld Australia WeldQ

BG Cannon

Home / Awards

Awards

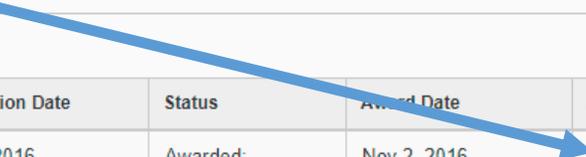
Search: Show 50 entries

Program Code	Program Title	Application Number	Application Date	Status	Award Date	Action	Certificate
ISO9606-1PE WQ	ISO9606-1 PE group	ISO9606-1PE-0005	Nov 1, 2016	Awarded; Confirmation Due 02-Nov-2017	Nov 2, 2016	Confirmation Requested	WPQ Certificate
AS-NZS-ISO9606-1 WQ	AS/NZS ISO9606-1:2017	AS-NZS-ISO9606-1-0001	Sep 22, 2017	Awarded; Confirmation Due 22-Mar-2018	Sep 22, 2017	Seek Confirmation	WPQ Certificate
AS-NZS-ISO9606-1 WQ	AS/NZS ISO9606-1:2017	AS-NZS-ISO9606-1-0002	Sep 22, 2017	Awarded; Confirmation Due 22-Mar-2018	Sep 22, 2017	Seek Confirmation	WPQ Certificate
AS-NZS-ISO9606-1 WQ	AS/NZS ISO9606-1:2017	AS-NZS-ISO9606-1-0003	Sep 22, 2017	Awarded; Confirmation Due 22-Mar-2018	Sep 22, 2017	Seek Confirmation	WPQ Certificate
AS-NZS-ISO9606-1 WQ	AS/NZS ISO9606-1:2017	AS-NZS-ISO9606-1-0004	Sep 22, 2017	Awarded; Confirmation Due 22-Mar-2018	Sep 22, 2017	Seek Confirmation	WPQ Certificate
AS-NZS-ISO9606-1 WQ	AS/NZS ISO9606-1:2017	AS-NZS-ISO9606-1-0005	Sep 22, 2017	Awarded; Confirmation Due 22-Mar-2018	Sep 22, 2017	Seek Confirmation	WPQ Certificate

Showing 1 to 50 of 6 entries

First Previous 1 Next Last

Award awaiting confirmation



CONFIRMER'S NOTIFICATION-1



Email received

Dear John Citizen,

Another user of WeldQ has sought your confirmation for extension of a welder qualification. Here are the details:

Applicant: BG Cannon

WeldQ ID: bc827663

Program: ISO9606-1PE, ISO9606-1 PE group

Certificate Number: BC827663-02-Rev.2

Confirmation Due Date: 2 Nov 2017

Please login to WeldQ before the confirmation date to confirm your acceptance of extension of this welder qualification. If you need any information about this welder qualification, you may please contact the applicant directly. Thank you.

Weld Australia

Suite 5, Level 3, Building 3

20 Bridge St, Pymble NSW 2073

PO Box 197, Macquarie Park BC, NSW 1670

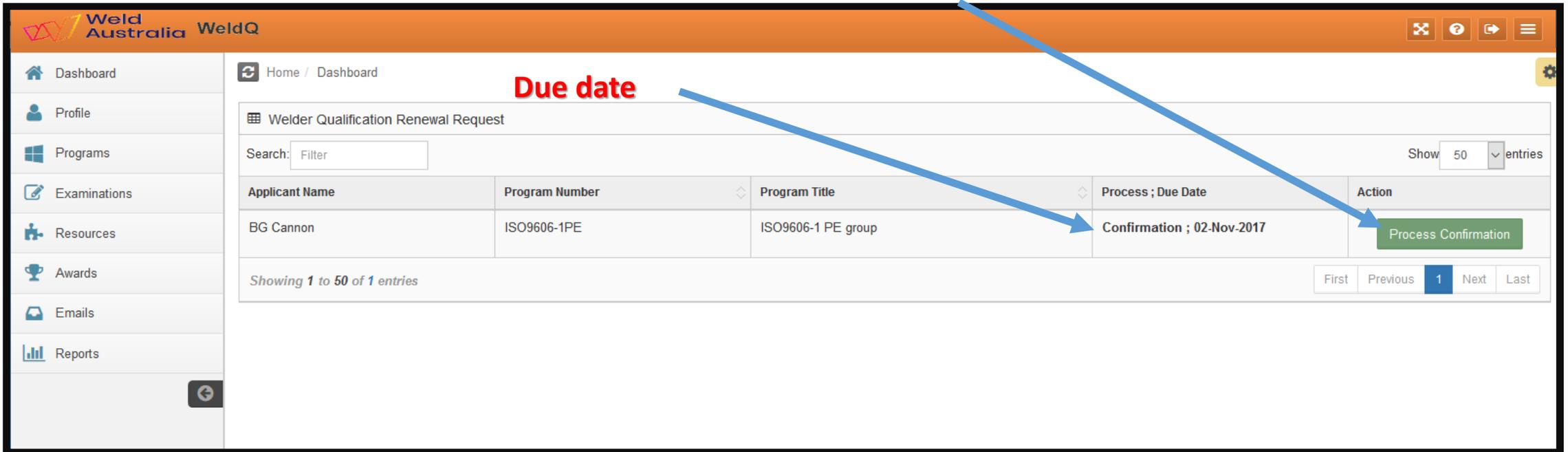
E: weldq@weldaustralia.com.au

W: <http://www.weldaustralia.com.au>

CONFIRMER'S NOTIFICATION-2

Confirmer's desktop

Award awaiting confirmation. Click to proceed

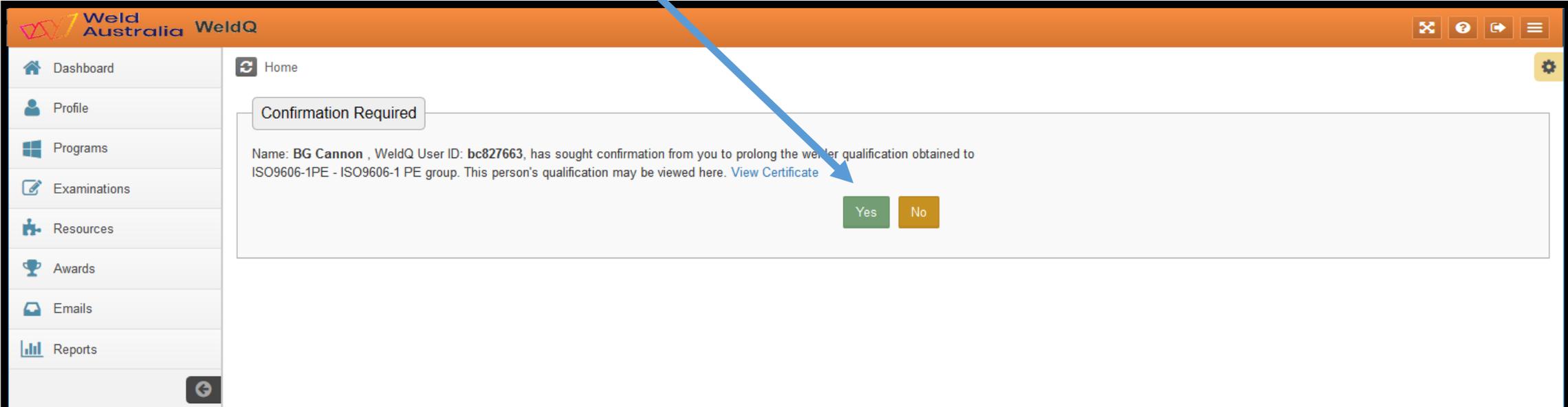


The screenshot shows the Weld Australia WeldQ dashboard. The left sidebar contains navigation links: Dashboard, Profile, Programs, Examinations, Resources, Awards, Emails, and Reports. The main content area displays a 'Welder Qualification Renewal Request' table. A red text overlay 'Due date' points to the 'Confirmation ; 02-Nov-2017' entry in the 'Process ; Due Date' column. A green 'Process Confirmation' button is located in the 'Action' column for this entry. A blue arrow points from the 'Process Confirmation' button to the 'Due date' text. The table has a search filter and pagination controls at the bottom.

Applicant Name	Program Number	Program Title	Process ; Due Date	Action
BG Cannon	ISO9606-1PE	ISO9606-1 PE group	Confirmation ; 02-Nov-2017	Process Confirmation

CONFIRMER'S NOTIFICATION-3

Click to confirm

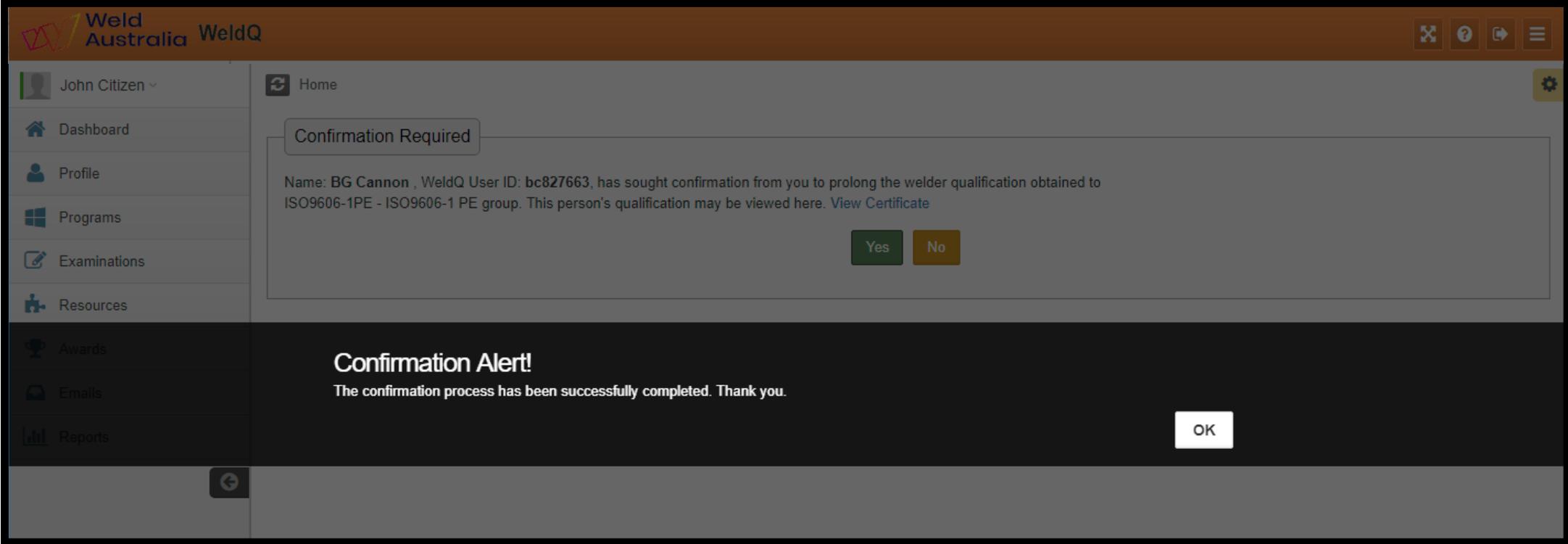


The screenshot shows the Weld Australia WeldQ dashboard interface. On the left is a navigation menu with items: Dashboard, Profile, Programs, Examinations, Resources, Awards, Emails, and Reports. The main content area is titled 'Home' and contains a 'Confirmation Required' notification box. The notification text reads: 'Name: BG Cannon , WeldQ User ID: bc827663, has sought confirmation from you to prolong the welder qualification obtained to ISO9606-1PE - ISO9606-1 PE group. This person's qualification may be viewed here. [View Certificate](#)'. Below the text are two buttons: 'Yes' (green) and 'No' (orange). A blue arrow points from the text 'Click to confirm' above to the 'Yes' button.

Once confirmed, the Dashboard is updated and an email is sent to the Applicant.

CONFIRMER'S NOTIFICATION-3

Confirmation success alert



The screenshot displays the Weld Australia WeldQ user interface. On the left is a navigation sidebar with options: John Citizen (dropdown), Dashboard, Profile, Programs, Examinations, Resources, Awards, Emails, and Reports. The main content area is titled 'Home' and features a 'Confirmation Required' alert box. The alert text reads: 'Name: BG Cannon , WeldQ User ID: bc827663, has sought confirmation from you to prolong the welder qualification obtained to ISO9606-1PE - ISO9606-1 PE group. This person's qualification may be viewed here. [View Certificate](#)'. Below the text are 'Yes' and 'No' buttons. At the bottom of the screen, a dark grey 'Confirmation Alert!' banner is visible, containing the message 'The confirmation process has been successfully completed. Thank you.' and an 'OK' button.

CONFIRMATION PROCESSED EMAIL



Dear BG Cannon,

One of your welder Qualification confirmations for ISO9606-1PE, ISO9606-1 PE group with the certificate number BC827663-02-Rev.0 has been processed successfully.

You may login to WeldQ to view the revised certificate.

Weld Australia

Suite 5, Level 3, Building 3

20 Bridge St, Pymble NSW 2073

PO Box 197, Macquarie Park BC, NSW 1670

E: weldq@weldaustralia.com.au

W: <http://www.weldaustralia.com.au>

AWARDS HOMEPAGE

Updated

Weld Australia WeldQ

BG Cannon

Home / Awards

Updated confirmation date

Search: Show 50 entries

Program Code	Program Title	Application Number	Application Date	Status	Award Date	Action	Certificate
ISO9606-1PE WQ	ISO9606-1 PE group	ISO9606-1PE-0005	Nov 1, 2016	Awarded; Confirmation Due 02-May-2018	Nov 2, 2016	Seek Confirmation	WPQ Certificate
AS-NZS-ISO9606-1 WQ	AS/NZS ISO9606-1:2017	AS-NZS-ISO9606-1-0001	Sep 22, 2017	Awarded; Confirmation Due 22-Mar-2018	Sep 22, 2017	Seek Confirmation	WPQ Certificate
AS-NZS-ISO9606-1 WQ	AS/NZS ISO9606-1:2017	AS-NZS-ISO9606-1-0002	Sep 22, 2017	Awarded; Confirmation Due 22-Mar-2018	Sep 22, 2017	Seek Confirmation	WPQ Certificate
AS-NZS-ISO9606-1 WQ	AS/NZS ISO9606-1:2017	AS-NZS-ISO9606-1-0003	Sep 22, 2017	Awarded; Confirmation Due 22-Mar-2018	Sep 22, 2017	Seek Confirmation	WPQ Certificate
AS-NZS-ISO9606-1 WQ	AS/NZS ISO9606-1:2017	AS-NZS-ISO9606-1-0004	Sep 22, 2017	Awarded; Confirmation Due 22-Mar-2018	Sep 22, 2017	Seek Confirmation	WPQ Certificate
AS-NZS-ISO9606-1 WQ	AS/NZS ISO9606-1:2017	AS-NZS-ISO9606-1-0005	Sep 22, 2017	Awarded; Confirmation Due 22-Mar-2018	Sep 22, 2017	Seek Confirmation	WPQ Certificate

Showing 1 to 50 of 6 entries

First Previous 1 Next Last

What happens if the confirmation request is declined?

CONFIRMATION DECLINED

Confirmer's notification



A screenshot of the Weld Australia WeldQ web application interface. The top navigation bar includes the Weld Australia logo and 'WeldQ' text. A user profile dropdown shows 'John Citizen'. A sidebar menu on the left lists: Dashboard, Profile, Programs, Examinations, Resources, Awards, Emails, and Reports. The main content area is titled 'Home' and displays a 'Confirmation Required' alert. The alert text reads: 'Name: BG Cannon , WeldQ User ID: bc827663, has sought confirmation from you to prolong the welder qualification obtained to AS-NZS-ISO9606-1 - AS/NZS ISO9606-1:2017. This person's qualification may be viewed here. View Certificate'. Below the text are two buttons: 'Yes' (green) and 'No' (brown). A dark grey banner at the bottom of the alert area contains the text 'Confirmation Alert!' and 'Your decision will be communicated to the applicant. Thank you.' with an 'OK' button.

EMAIL NOTIFICATION

Confirmation unsuccessful

Dear BG Cannon,

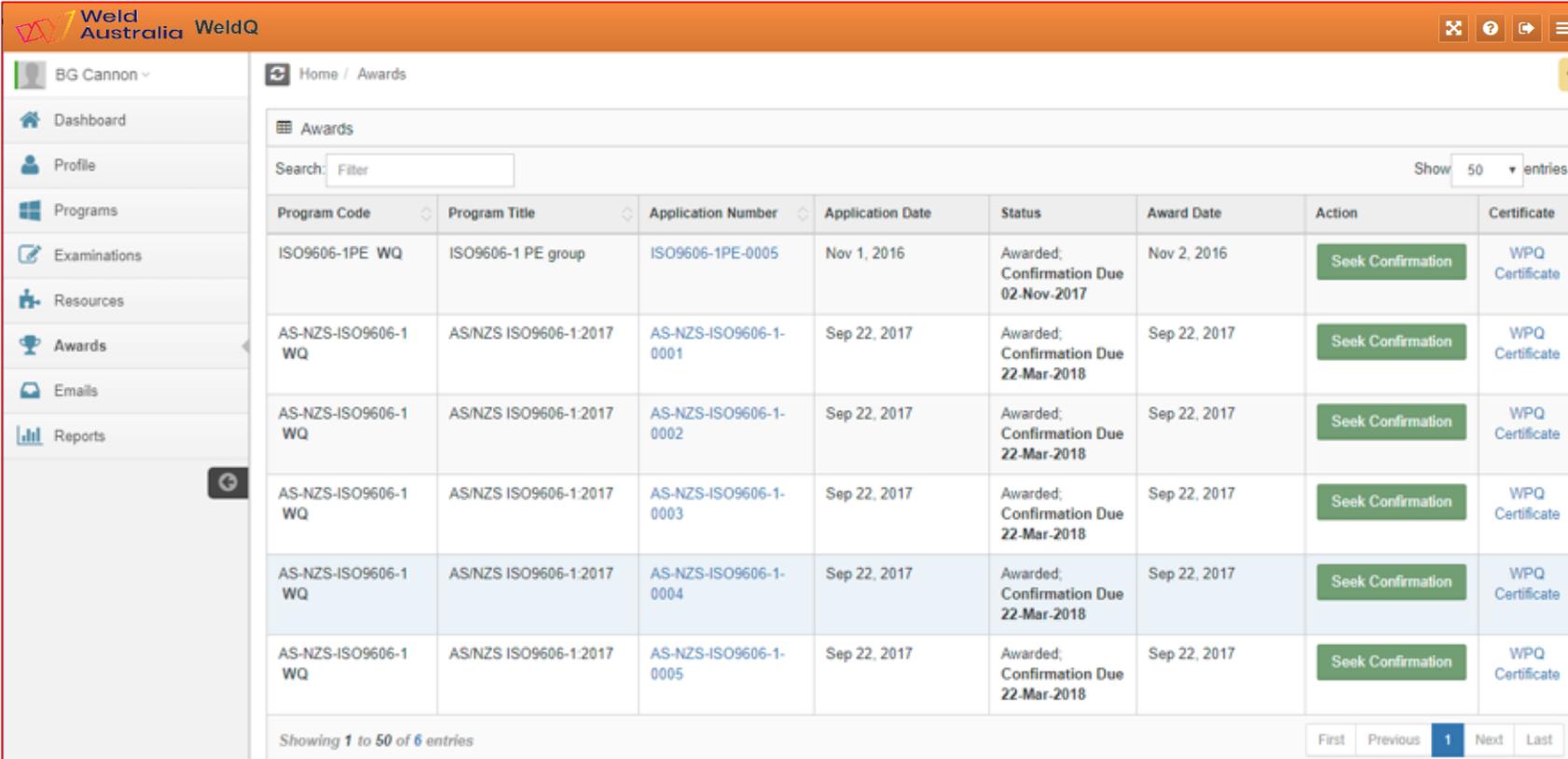
One of your welder Qualification confirmations for AS-NZS-ISO9606-1, AS/NZS ISO9606-1:2017 with the certificate number BC827663-03-Rev.0 has been unsuccessful.

This is for your information. You may login to WeldQ to view the details.

Weld Australia
Suite 5, Level 3, Building 3
20 Bridge St, Pymble NSW 2073
PO Box 197, Macquarie Park BC, NSW 1670
E: weldq@weldaustralia.com.au
W: <http://www.weldaustralia.com.au>

AWARDS HOMEPAGE

Confirmation unsuccessful



Weld Australia WeldQ

Home / Awards

Awards

Search: Show 50 entries

Program Code	Program Title	Application Number	Application Date	Status	Award Date	Action	Certificate
ISO9606-1PE WQ	ISO9606-1 PE group	ISO9606-1PE-0005	Nov 1, 2016	Awarded; Confirmation Due 02-Nov-2017	Nov 2, 2016	Seek Confirmation	WPQ Certificate
AS-NZS-ISO9606-1 WQ	AS/NZS ISO9606-1:2017	AS-NZS-ISO9606-1-0001	Sep 22, 2017	Awarded; Confirmation Due 22-Mar-2018	Sep 22, 2017	Seek Confirmation	WPQ Certificate
AS-NZS-ISO9606-1 WQ	AS/NZS ISO9606-1:2017	AS-NZS-ISO9606-1-0002	Sep 22, 2017	Awarded; Confirmation Due 22-Mar-2018	Sep 22, 2017	Seek Confirmation	WPQ Certificate
AS-NZS-ISO9606-1 WQ	AS/NZS ISO9606-1:2017	AS-NZS-ISO9606-1-0003	Sep 22, 2017	Awarded; Confirmation Due 22-Mar-2018	Sep 22, 2017	Seek Confirmation	WPQ Certificate
AS-NZS-ISO9606-1 WQ	AS/NZS ISO9606-1:2017	AS-NZS-ISO9606-1-0004	Sep 22, 2017	Awarded; Confirmation Due 22-Mar-2018	Sep 22, 2017	Seek Confirmation	WPQ Certificate
AS-NZS-ISO9606-1 WQ	AS/NZS ISO9606-1:2017	AS-NZS-ISO9606-1-0005	Sep 22, 2017	Awarded; Confirmation Due 22-Mar-2018	Sep 22, 2017	Seek Confirmation	WPQ Certificate

Showing 1 to 50 of 6 entries

First Previous 1 Next Last

- Awards homepage: Status is not updated and shows [Seek Confirmation](#) in the Action column
- Welder is able seek Confirmation via another WeldQ User or Examiner

*If confirmation is not completed by the due date, the
STATUS will show **On Hold**.
Contact Weld Australia for further assistance*

QUESTIONS

If you have difficulty with the reconfirmation process or have any questions please use the Contact Form on the AWCR website.

<http://awcr.org.au>